



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

5720

Ser DNS-36GC/19U102991

October 1, 2019

Sent via email to: (b) (6)

Mr. Julian Glynn Brown

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Dear Mr. Brown

This is in reference to your Freedom of Information Act (FOIA)/Privacy Act (PA) request dated September 27, 2019. Your request was received in our office on the same day and assigned case number DON-NAVY-2019-011818

In the course of processing your FOIA request, we are unable to conduct a search for responsive records regarding "your background investigation reports as to your security suitability."

In order to further assist you, it has been determined that the records you are seeking may be maintained by the Department of Defense: Consolidated Adjudications Facility (DoD CAF)

According to the DoD CAF (<https://dodcaf-whs.mil>) all requests must be hand-written and mailed either via regular mail or e-mail:

DOD CONSOLIDATED ADJUDICATIONS FACILITY
ATTN: Privacy Act Office
Building 600 10th Street
Fort Meade, MD 20755-5615
WHS.MEADE.DODCAF.MBX.DODCAF-PRIVACY-ACT@MAIL.MIL

(Please be advised that sending your Private Information via unsecure e-mail is a RISK & USPS mail is the DoDCAF preferred method.)

The request for DoD CAF records must include the following information and be HANDWRITTEN, SIGNED and DATED.

- Complete Description of Records Requested
- Full Name
- Date & Place of Birth

- Social Security Number
- Current Mailing Address to Receive Records
- Declaration of identity: "I declare under penalty of perjury under the laws of the United States of America that the foregoing information [concerning my identity] is true and correct."

In view of the above determination, your request is being returned to you, recommending that you write directly to the above-identified officials to request a copy of background investigation

In this instance, the fees associated with the processing of your request are waived, but this action is not indicative of how future requests will be handled.

For this determination, you have the right to seek dispute resolution services from either the DoD Navy Component FOIA Public Liaison, Mr. Chris Julka, at: Christopher.a.julka@navy.mil, via phone: (703) 697-0031; or by contacting the Office of Government Information Services at: (<https://ogis.archives.gov/>), (202) 741-5770, ogis@nara.gov.

Questions regarding the action this office has taken to process your request may be directed to our FOIA Service Center at (202) 685-0412 or via email at donfoia-pa@navy.mil.

Sincerely,



R. Patterson
HEAD, DON FOIA/PA Program Office